



Mt. San Jacinto Community College District
1499 N. State Street, San Jacinto, CA 92583

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February 14, 2020

Nasdaq Entrepreneurial Center Internship - Letter of Recommendation for Madison Smith

It is a pleasure to recommend **Madison Smith** for inclusion in the Nasdaq Entrepreneurial Center Internship.

As a tenured faculty member, I have served thousands of students in the classroom and can spot high-achieving qualities from a student; therefore, I can inform the Nasdaq Entrepreneurial Center, Ms. Smith is a high-achiever. She has experience as a freelance photographer and an executive assistant supporting a CEO for an international company. These two positions have required her to utilize and expand upon her communication skills, as well as her skills in software technology (Adobe Creative Cloud 2018, Google Suites, and Microsoft Office.) Additionally, Ms. Smith possesses knowledge with copy write rules and editing abilities.

Ms. Smith has experience in chairing and leading successful teams to produce engaging events for educational organizations. She has exceptional leadership skills and often utilizes 'finding common ground' when bringing teams together to accomplish a common goal. Ms. Smith is recognized for her organizational skills when coordinating outside vendors for event participation and the collecting and distribution of donations.

Before closing and most important, Ms. Smith will take advantage of this opportunity to experience and learn from the Nasdaq Entrepreneurial Center Internship.

If I can be of further assistance, please contact me at bscott@msjc.edu.

Best regards,

Belinda Heiden Scott, Ed.D.
Associate Professor, Business Department